



## Fleet Risk Management

The typical fleet of the 1990's and before would include leased and owned vehicles. Often a fleet includes privately owned vehicles or "cash for cars", all used for company business. The employer has the same duty of care regardless, which is outlined in the HSE's, guide Driving at Work. If the management systems are not in place, the employer may have a greater or uncontrolled liability to the employees and the public.

## Fleet Audit

This work is rather like an H&S or financial audit. The aim is to understand the fleet management systems and to check within selected areas of activity that the required systems are operational and effective. The work requires a very thorough review of all systems and records and an inspection of the activities so that a clear understanding and evaluation of systems and effectiveness is gained. Recommendations are suggested to improve compliance where appropriate.

The report format will vary to suit the client needs. Often a benchmarking format is used to demonstrate the level of compliance with the law and with the organisational systems as they have been understood.

## Fleet Policies/Drivers Handbooks

As the duty of care exists under Health and Safety legislation, the system is similar and is therefore based on and involves the development and dissemination of policies and procedures. We can also help by developing the policies, issuing best practise guidelines to the issue for driver's handbooks.

We can also help by explaining policies to selected personnel, by developing briefings and delivering those briefings or training others to deliver them as required by the client. This process can be used as proof of suitable communication of the policy for future reference.