



## Fleet Driver Training/Assessment



In association with the Institute of Advanced Motorists, who advise the HSE in all fleet related matters, we are also able to offer various driver training packages, an outline of our most popular courses are detailed below. Variations and tailor made packages are available, should you have specific requirements including internet based assessment tools.

### On-line Evaluation

To provide a very coarse filter for drivers who are PC literate, we offer an on-line evaluation system. By its nature it is not as accurate as a personal evaluation of a driver in real life conditions, but it can be very useful in selecting those drivers needing most urgent development and training.

### Occupational Driving Course

(Duration 1 day)

This is the core element for driver training. The most effective format is a one day course on the ratio of one trainer to two trainees. The day includes:

- A presentation to introduce defensive driving and its benefits to the individual, the company and society in general.
- Concentration, observation and anticipation.
- Road craft as applied to all aspects of driving.
- Vehicle control techniques to develop maximum fuel efficiency and minimise wear and tear.
- An assessment of the ability of each driver.
- A demonstration drive by the trainer with instructional commentary.
- Individual training for each driver paying particular attention to any specific problems he or she may have.
- A positive critique at the end of each drive to provide guidance and advice with a final debrief to complete the individual risk profile.
- A comprehensive printed report is sent to the line manager.
- A certificate of attendance for each trainee.
- Course notes – “Pass Your Advanced Driving Test” will be issued to each trainee.

**Occupational Driving Course** (Duration ½ day)

**Occupational Driving Refresher** (Duration 1 day)

**Occupational Driving Refresher** (Duration ½ day)

NB: For half day sessions there is not normally a formal theory presentation. Following a short introduction, appropriate theory is covered while in the vehicle to maximise practical training.

**Individual Driving Assessment** (Duration 1.5 hours)

Pre employment or to determine future training needs or suitability.

**Seminar/Workshop** (Duration ½ day)

An interactive seminar with the programme written to suit the needs of the customer. A half day of practical training typically follows.

**UK Familiarisation** (Duration 1 day)

To familiarise foreign licence holders with UK driving to improve their Risk Profile.

#### Vehicle Specific Courses:

All follow the basic format of the Occupational Driving Course above, modified as necessary.

**Large Goods Vehicle (LGV)** (Duration 1 day)

In addition to the features of FTL 001, this course addresses the training requirements for the safe operation of the larger vehicle and can include input on tachographs.

**Passenger Carrying Vehicle (PCV)** (Duration 1 day)

In addition to the features of FTL 001, this course addresses the training requirements for the safe operation of the PCV and can include input on tachographs.

**Minibus** (Duration 1 day)

To address the specific skills and legal requirements for the safe operation of a minibus.

**Motorcycle** (Duration 1 day)

The length of training is dependant upon the client's requirements in respect of the nature of their operation with the objective of developing a low risk profile.

**Off-Road & 4X4** (Duration 1 day)

IAM Fleet have access to various facilities to provide the off road elements in training on all types of off-road and all terrain vehicles.

## Specialised Courses

### **Towing (Duration 1 day)**

The course covers; legal requirements, hitching and unhitching, manoeuvring and on road driving.

### **Car Control / Skid (Duration variable)**

FTL have available "Skid Car" and wet skidpans dependent on trainee location. The duration of training is tailored to suit requirements.

### **Chauffeur (Duration 1 day)**

Ideally candidates should have attended FTL 001. This course develops driving further and includes route planning, courtesy etc.

### **Chauffeur (Duration 3 days)**

In addition to the features of FTL 001, includes route planning, security awareness, courtesy and skid/car control training. Concludes with the IAM Advanced Driving Test.

### **Chauffeur (Duration 5 days)**

The ultimate course to hone the skills outlined in FTL 001 with comprehensive input on route planning, security awareness, courtesy and skid/car control training. Concludes with the IAM Advanced Driving Test.

### **Driving Assessor (Duration 3 days)**

This course has been developed for members of companies who are required to assess and supervise others within their organisation.

To qualify, candidates are tested on theoretical knowledge and assessing skills. A pass mark of 85% is required in each of these. Driving ability is verified by a requirement to pass the IAM Advanced Driving Test conducted by an independent examiner on a nominated day after the training period.

## Assessor / Trainer Courses

### **Driving Assessor (Duration 4 days)**

This course has been developed for members of companies who are required to assess and supervise others within their organisation.

To qualify, candidates are tested on theoretical knowledge, presentational and assessing skills. A pass mark of 85% is required in each of these. Driving ability is verified by a requirement to pass the IAM Advanced Driving Test conducted by an independent examiner.

## **Certified Advanced Trainer (CAT)**

**(Duration 5 days)**

A course most suited to those who are already Department of Transport Approved Driving Instructors and hold a recognised advanced driving qualification, who wishes to diversify into fleet training and achieve the DSA ADI (Fleet) standard. The course is also available to Observers and Senior Observers within the IAM Group Network.

To qualify candidates must achieve an 85% pass mark in assessments of theoretical knowledge, presentation, driving and instruction skills

A comprehensive course covering all aspects of driver training.

IAM Fleet Training in association with Oval specialise in the design and development of course content in line with IAM Fleet ISO 9001 accreditation, to meet the requirements of client companies.